

Membership Policy |

Policies and Procedures

Last Updated: March 5, 2021

Purpose

1. The purpose of this Membership Policy is to ensure continued participation growth and development of Jaffari Cycling Club members in a safe and organized environment by providing members the rules and regulations regarding fees and terms and conditions of membership.

Membership Categories

2. The Jaffari Cycling Club, has only one single category of membership, Individual Member.

An Individual Member is an individual who has paid membership dues and who, if in good standing, has one (1) vote in the affairs of the Jaffari Cycling Club and, subject to Jaffari Cycling Club bylaws is eligible to be nominated for election or appointment as a board member.

3. No Individual shall be admitted as a member of the Jaffari Cycling Club unless:
 - a. The individual has made a written application for membership in a manner prescribed by the Board.
 - b. The individual has been approved as a Member by the Board or by an individual or committee delegated this authority by the Board;
 - c. The individual has paid membership dues as determined by the Executive.
 - d. It is strongly encouraged that all individual members order a Jaffari Cycling Club jersey from the list of available options on the club website.

Membership Process

4. Each individual member and incorporating principals application for membership must be made in the following matter:
 - a) Register using the Jaffari Cycling Club's online membership registration system through CCN.
 - b) Complete all current required fields as requested (ex. First and Last Name, Date of Birth, Email Address, Mailing Address, Phone Number, Emergency Contact).
 - c) Agree to and sign/confirm acceptance of the CANADIAN CYCLING ASSOCIATION WAIVER, RELEASE and ASSUMPTION of RISK AGREEMENT.
 - d) Pay ALL membership dues.
 - e) Provide proof of current seasons OCA affiliate licence purchase.
 - f) Not mandatory but strongly encouraged - purchase a choice of provided jersey.
 - g) Need to add in text that we will need to have a signed waiver for parking

Individual Member, applicants who have submitted an application for membership or affiliation will be contacted, by email, should there be any outstanding items keeping the membership from being completed. It is the responsibility of the applicant to ensure all required items are submitted for membership consideration to be granted.

Membership Dues

5. Year – The membership year of the Jaffari Cycling Club is January 01 – December 31. Memberships for the upcoming season are typically granted early in the new year however this is subject to approval by the Jaffari Cycling Club Executive.
6. Dues – Membership dues for all members shall be determined by the Jaffari Cycling Club Executive.

Withdrawal, Suspension and Termination of Membership

7. Resignation – A Member may resign, and is assumed to have resigned from the Jaffari Cycling Club by not registering for membership within the registration timeline.
8. Discipline – In addition to resignation for failure to pay membership dues, a Member may be suspended or expelled from the Jaffari Cycling Club, or have other membership restrictions or sanctions imposed upon him or her, in accordance with the Jaffari Cycling Club's policies and procedures relating to discipline of Members.
9. Notice and Opportunity to be Heard - A Member shall be given at least fifteen (15) days' notice of, with reasons for, a proposed action under the above point and shall be given an opportunity to be heard, orally or in writing, not less than five (5) days before the disciplinary action or

termination of membership becomes effective, by the person with authority to impose or revoke the disciplinary action or termination.

Good Standing

10. Discretionary – A member of the Jaffari Cycling Club shall, in the discretion of the Executive, be deemed to not be in good standing in the event that:
 - a) The Member has failed to comply with any of the Articles, By-laws, policies, or rules of the Jaffari Cycling Club; or
11. Non-Discretionary – A Member of the Jaffari Cycling Club shall be deemed not to be in good standing in the event that:
 - a) The Member has ceased to be a Member; or
 - b) The Member has been suspended or expelled from Membership or had other membership restrictions or sanctions imposed on him or her.
12. Cease to be in Good Standing – Members who cease to be in good standing shall not be entitled to vote at meetings of members (including the Annual General Meeting) AND shall lose all other Member privileges until such time that the Board is satisfied that the Member is back in good standing. A Member who is not in good standing may not be a Director.

Membership Registration Refunds

13. Membership refunds will not be granted once a rider participates in any activity with their Jaffari Cycling Club membership regardless of whether that be in a club activity, sanctioned event, Meeting of Members or other Jaffari Cycling Club approved activities.
14. Any requests for refund of membership registration fees must be remitted in writing to the Jaffari Cycling Club prior to participating in any of the activities listed above.
15. Refunds for membership will be at the sole discretion of the Jaffari Cycling Club Executive will be based on the cost after all administrative and online registration provider charges have been deducted.

Transfer of Membership

16. Memberships may not be transferred from one applicant to another nor from one season to the next.

Review and Approval

1. This policy is reviewed annually.
2. This policy was approved by the Jaffari Cycling Club Executive
 - a) This policy went into effect on March 1, 2021

For more information please contact:

Jaffari Cycling Club
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